



Forest County Bigfoot Festival
501(c)3
PO Box 108
Marienville, PA 16239
www.forestcountybigfootfestival.com
vendors@forestcountybigfootfestival.com

VENDOR ACKNOWLEDGEMENT & AGREEMENT

By submitting a vendor application to the Forest County Bigfoot Festival 501(c)3, you acknowledge that you have read, understand, and agree to the following terms. These terms apply regardless of whether your application is ultimately approved.

SPACE ASSIGNMENTS & SPECIAL REQUESTS

Space assignments are made at the sole discretion of the Forest County Bigfoot Festival Board. Preferred space requests, special requests, and returning vendor status are considered but **not guaranteed**.

Misuse of the electrical option or misrepresenting the number of spaces needed in order to secure a preferred space will not be tolerated and may bar the vendor from participating in future festivals.

CANCELLATION POLICY & REFUND

All payments are final. There are no refunds for any reason including vendor cancellation, no-shows, or inability to attend

Vendor spaces are non-transferable. You may not resell, give, or otherwise transfer your space(s) or application to another vendor or business, for any reason.

PAYMENT & INVOICING

Invoices are only sent after you've been notified of acceptance via vendors@forestcountybigfootfestival.com, and will come through Square. If you receive a payment request you weren't expecting, or from an unfamiliar source, contact us before paying.

Payment is due within **30 days** of the invoice date. Extensions may be granted, provided timely communication with us before the due date. Regardless of any extension, **all invoices MUST be paid in full by January 31, 2027**. Vendors who have not paid by this date forfeit their space, which may be released to another vendor.

LIABILITY

Vendors are responsible for their own merchandise, equipment, and booth at all times. The Forest County Bigfoot Festival and its board, staff, and volunteers are not responsible for lost, stolen, or damaged property, or for injury occurring at or around a vendor's booth.

BOOTH SPACE & CONDUCT

A single vendor space is 10'x10'. The number of spaces needed is selected and paid for as part of the application. Booths, tables, signage, and merchandise must stay within your paid space(s) and may not extend into walkways or neighboring spaces. Vendors are expected to conduct themselves professionally with festival staff, volunteers, other vendors, and attendees at all times.

GARBAGE & CLEANUP

Vendors are responsible for bagging and properly disposing of their own garbage during and after the festival in designated disposal areas. Spaces must be left clean.

EARLY PACK-UP

The Forest County Bigfoot Festival is a multi-day event. Vendors are expected to remain setup and open for the entire duration. Packing up early reflects on your standing as a vendor and may affect your ability to participate in future festivals.

VENDOR PARKING

Designated vendor parking is available and must be used. Vendors may not park in unauthorized areas. Parking location and directions will be provided at check-in and by email **2-4 weeks prior** to the festival. It is the vendor's responsibility to check for and read correspondence from the festival board or volunteers.

PHOTO & MEDIA RELEASE

The festival may photograph or film vendor booths and merchandise for use in promotional materials, social media , and future advertising. By participating, vendors consent to this use at no additional compensation.

VENDOR CORRESPONDENCE

All vendor correspondence must be directed to vendors@forestcountybigfootfestival.com. Facebook is managed by volunteers and is not monitored for vendor correspondence and should not be used to contact the festival regarding your application, space, or any other vendor matter.

SCAM AWARENESS

The Forest County Bigfoot Festival does not solicit vendors or offer vendor spaces through unsolicited calls, text, direct messages, Facebook comments, Facebook messages, or emails. All official correspondence comes only from vendors@forestcountybigfootfestival.com. Be cautious of anyone contacting you outside this channel to offer a space, request payment, or ask for personal or financial information. If this happens, do not respond, and report it to us at the email above.

By checking the acknowledgement box on the vendor application, I confirm that I have read, understood, and agree to all the terms outlined above.
